

30 September 1999

Safety



**AIR FORCE OCCUPATIONAL AND ENVIRONMENTAL SAFETY, FIRE
PREVENTION, AND HEALTH (AFOSH) PROGRAM**

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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AFI 91-301 1 Jun 96, is supplemented as follows:

7.3. Training should be accomplished within 30 days of arrival or prior to the person performing local job tasks. Training should be accomplished and documented within 1 day of a change in equipment, procedures, processes; or safety, fire protection, and health requirements; or prior to operating new equipment or accomplishing the revised task. Supervisors of permanently assigned augmentees must provide job safety training to those augmentees who are not functioning in their duty AFSC. For example, an administrative specialist predesignated as a security forces augmentee must receive job safety training applicable to his augmentee duties by his security forces supervisor. The supervisor of the augmented activity documents the training and maintains the employee's AF Form 55 in the workplace.

7.3.2. Low-risk administrative areas on Laughlin AFB include such areas as secretarial positions, 47 MSS, and all orderly rooms. Other areas may be added by written request from the area supervisor through the unit safety representative to 47 FTW/SEG. (NOTE: Any person requiring HAZCOM training, including Site Specific HAZCOM training, regardless of work area or grade, will have an AF Form 55 or equivalent completed on them.) Other training such as Manual Lifting, CPR, etc., that would normally be documented on AF Form 55 will still be required to be documented elsewhere.

10.1. Should a Department of Labor (DOL) OSHA Inspector report to the main gate and request right of entry, the 47th Security Forces will notify 47 FTW/SEG/5679/5975, who will respond to the gate and escort the DOL Inspector and make appropriate arrangements with other organizations.

14.1.2. Quarterly Combined Safety Council (QCSC) meetings are open to all base personnel (active duty, family members, NAF, or civil service employees). The functional managers for the 47th Flying Training Wing are:

- (1) Commander, 47th Flying Training Wing
- (2) Commander, 47th Operations Group
- (3) Commander, 47th Support Group
- (4) Commander, 47th Medical Group
- (5) Director of Maintenance
- (6) Commander, 47th Operations Support Squadron
- (7) Commander, 84th Flying Training Squadron Commander
- (8) Commander, 85th Flying Training Squadron

- (9) Commander, 86th Flying Training Squadron
- (10) Commander, 87th Flying Training Squadron
- (11) Commander, 96th Flying Training Squadron
- (12) Commander, 47th Civil Engineer Squadron
- (13) Director, 47th Services Division
- (14) Commander, 47th Contracting Squadron
- (15) Commander, 47th Mission Support Squadron
- (16) Commander, 47th Communications Squadron
- (17) Commander, 47th Security Forces Squadron

18.3. The workplace supervisor will ensure all personnel on all shifts are briefed on the hazard(s) within one duty day of posting the AF Form 1118, Notice of Hazard.

18.5.2. Fire Protection and Bioenvironmental Engineering will contact the wing safety office to obtain the next available number for AF Form 3, Hazard Abatement Plan. Numbers are assigned in sequence. Example: 47 FTW-S (Safety)- 99 (Year)-01 (sequence number for the year), 47 FTW-H (Health)-99-02, 47 FTW-F (Fire Protection)-99-03.

18.5.9. **(AETC Sup1)** RAC 4 and 5 safety hazards/deficiencies may be maintained on AF Form 3135, General Purpose Form, for administrative management and control. Units have the option to incorporate RAC 4 and 5 safety hazards/deficiencies into a data automation system.

WINFIELD W. SCOTT III, Colonel, USAF
Commander

